Narrative Writing Rubric

Narrative	Exemplary 5	Proficient 4	Progressing 3	Emerging 2	Makes an attempt 1	Unsatisfactory 0
Content	The story is in response to the writing task and is conveyed through: -effectively established setting (time and place) -skilful development of character: physical descriptions, actions and dialogue. -skilful development of all elements of plot.	The story is in response to the writing task and is conveyed through: -well-developed setting (time and place) -competent development of character: physical descriptions, actions, dialogue (any two). - competent development of any four elements of plot	The story is in response to the writing task and is conveyed through: -fairly developed setting (time or place) -satisfactory development of character: physical description, action or dialogue (any one). -satisfactory development of any three elements of plot	The story demonstrates an incomplete understanding of the writing task. Time or place is named only. Character/s are named only. Action and/or dialogue (if present) do not develop character. Plot is underdeveloped.	Lacks understanding of the writing task. Setting is not evident Character/s are presented but not named. Plot cannot be discerned.	Prompt alone is repeated. Clearly off topic. No intelligible response
Language Use	Vivid descriptive and figurative language establish clarity of narrative elements. Sensory details enhance story.	Relevant descriptive and/or figurative language facilitate the narrative. Sensory details facilitate the narrative.	Limited use of descriptive or figurative language. Limited use of sensory details.	Descriptive and/or figurative language and sensory details attempted but usage is often inappropriate or repetitive.	No discernible use of descriptive or figurative language and/or sensory details.	Words and sentences are indiscernible.

Narrative	Exemplary 5	Proficient 4	Progressing 3	Emerging 2	Makes an attempt 1	Unsatisfactory 0
Organisation	Purposeful sequencing of plot structure regardless of chronological order. Skilful use of transitions and paragraphing add clarity to the plot structure.	Logical sequencing of plot structure. Logical use of transitions and paragraphing facilitate the narrative	Inconsistent sequencing of plot structure. Simplistic use of transitions and paragraphs may impede the flow of the narrative.	Disorganised sequencing of plot structure. Weak transitions with limited paragraphing make the narrative illogical.	Sentences are evident but the writing demonstrates no evidence of sequencing.	Words are indiscernible. Lack of structure.
Grammar/ Mechanics	Minor lapses in grammar or spelling or punctuation do not detract from the fluency and clarity of the writing.	A few errors in grammar or spelling, punctuation and/or capitalisation do not impede meaning.	Some errors in grammar, punctuation, capitalisation and spelling at times impede meaning.	Frequent errors in grammar, punctuation, capitalisation and spelling impede readability.	Grammatical and mechanical errors make the story almost unintelligible.	Words and sentences are indiscernible.

Report Writing Rubric

Report	Exemplary 5	Proficient 4	Progressing 3	Emerging 2	Makes an attempt 1	Unsatisfactory 0
Content	All details are carefully selected, specific and relevant to genre, audience and task. Main ideas are specific to the task and are developed skilfully through, relevant supporting details.	Most details are carefully selected, specific and relevant to genre, audience, and task. Main ideas are related to the task and are developed competently using relevant details.	Some details are relevant to genre, audience and task. Main ideas are related to the task and are developed satisfactorily through supporting details.	Details are limited but relevant to genre, audience and task. Main ideas are partially related to the task but are inadequately developed.	Little evidence of details which are relevant to genre, audience and task. Main ideas and supporting details are indiscernible.	Prompt alone is repeated. Clearly off topic. No intelligible response
Language Use	Factual language used exclusively. Formal tone used throughout the report. Fluent, varied sentences enhance the clarity of the report.	Factual language used adequately. Formal tone used adequately in most paragraphs. Most sentences contribute to the clarity of the report.	Inconsistent use of factual language. Formal tone, interrupted by occasional lapses into informality Some sentences contribute to the clarity of the report.	Limited use of factual language. Limited use of formal tone impedes the report. A combination of sentences and fragments impede the clarity of the report.	Minimal use of factual language or formal tone. Fragments and run-on sentences impede the clarity of the report.	Words and sentences are indiscernible.

Report	Exemplary 5	Proficient 4	Progressing 3	Emerging 2	Makes an attempt 1	Unsatisfactory 0
Organisation	Clear and detailed introduction, body and conclusion. Transitional words and phrases are used to skilfully link ideas and supporting details throughout the report. Clearly organized structure with logical sequencing of all ideas, paragraphs and details.	Clear introduction, body and conclusion. Transitional words and phrases are used to competently link ideas and supporting details in most of the report. Well organized structure with logical sequencing of most ideas, paragraphs and details.	Sufficient relevant information included in introduction, body and conclusion. Transitional words and phrases attempt to link ideas with some information sequenced incorrectly. Poorly organized with lapses in sequencing which impede clarity of the report.	Insufficient information included in introduction and body. Little or no use of transitional words and phrases to link ideas. Disorganized with little evidence of sequencing of information.	Introduction, body and final paragraphs are indiscernible. Irrelevant details with no transitions to link ideas. Information not organized or logical.	Words are indiscernible. Lack of structure.
Grammar/Mechanics	Minor lapses in grammar, spelling or punctuation which do not detract from the fluency and clarity of the report.	A few errors in grammar, spelling and/or punctuation are present but do not disrupt the clarity of the report.	Some errors in grammar, spelling punctuation, and/or capitalisation at times impede meaning.	Many errors in grammar, spelling, punctuation and capitalisation impede readability.	Frequent errors grammar, spelling, punctuation and capitalisation Make the report almost unintelligible.	Words and sentences are indiscernible.